



**Clerk to the Council:**

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12<sup>th</sup> October 2023

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm 19<sup>th</sup> October 2023**. The meeting will be held at Finham Primary School, Green Lane, Finham. If you are unable to attend, please forward your apologies to the Clerk.

*J Chatterton*

*Jane Chatterton CiLCA PSLCC*

*Clerk & RFO to the Parish Council*

***Members of the public and press are welcome to attend***

## **A G E N D A**

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**

**Recommendation:** Receive an update from Councillor Paul Davies
- 4. Minutes of previous meetings:**

**Recommendation:** To receive the minutes of the Parish Council Meetings held on 21<sup>st</sup> September 2023
- 5. Matters Arising not listed on the agenda**
- 6. To receive updates from Coventry City Councillors**
- 7. Planning**

To Consider Planning Applications received since the last meeting
- 8. Correspondence**

**Recommendation:** receive an update

## 9. Finance

9.1 to approve payments

**2023-24**

DATE	REF	PAYEE	DETAIL	AMOUNT
15.09.23	E45	NEST	Clerk Pension	DPA
10.10.23	E46	J Chatterton	Clerk Salary October	DPA
10.10.23	E47	HMRC	Tax & NI Clerk October	DPA
10.10.23	E48	Topsource	Payroll Inv 005942	£19.41*
10.10.23	E49	P Davies	Mileage CCC meeting	£7.65
10.10.23	E50	J Chatterton	Expenses October	£50.00
10.10.23	E51	J Chatterton	Paperstone Stationery	£122.63*

\*INCLUDING VAT

## 9.2 Bank Reconciliation 30<sup>th</sup> September 2023

**Recommendation:** receive and approve

## 9.3 Quarterly Report 30<sup>th</sup> September 2023

**Recommendation:** receive and approve

## 10. Brentwood Avenue/Hadleigh Road traffic calming

**Recommendation:** discussion and receive an update

## 11. Low Traffic Neighbourhood

**Recommendation:** discussion on the need and feasibility of a 20mph speed limit throughout Finham.

## 12. Drone footage

**Recommendation:** discussion

## 13. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Schools – Councillor Mrs Bush
- Kings Hill – Councillor Davies
- Police & Crime – Councillor Mrs Fryer

## 14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## 15. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on [Clerk.finhampc@outlook.com](mailto:Clerk.finhampc@outlook.com) for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

## 16. Date for the next meeting

Confirm the date for the next formal meeting as **Thursday 16<sup>th</sup> November 2023** at Finham Primary School